



LANDMARK

COMMUNITY NEWSPAPERS OF MARYLAND, INC.

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Carroll County Times – Legal Advertising Policy

Thank you for your interest in advertising in *The Carroll County Times*. You have been given this notice because the Carroll County Courts require you to publish notice in conjunction with the legal proceedings in which you are partaking. These include Notices to Creditors, Small Estate Sales, Custody cases, Property Foreclosures and name changes.

It is the policy of our newspaper to require **pre-payment** for any advertising placed by an individual who is not an account holder. In order to be considered for a billable account, we require the completion of a credit application. Without payment your notice will not be published and your case will not commence. The type of case advertised determines the cost of your ad. The prices are included on our **2012 Rate Card**. An excerpt from that pertaining to Legal notices is included below.

LEGAL RATES

*Order of Publication (publishes 4 times); Sales Notices:
Other legal notices **\$18.70 / PER COLUMN INCH + \$13 online placement**
per insertion date.

Notice of Appointment (publishes 3 times): Order NISI
(publishes 3 times) **\$249.00** total cost – includes online placement
with each insertion.

Small Estate Notice (publishes 1 time): **\$106.00** total cost
- includes online placement .

Depending on the type of case you are involved in, your legal notice may be required to publish on as many as three dates. Once you have met with the Register of Wills, the County Clerk, or your attorney to determine the type of advertising required for your case, pre-payment will then need to be made **prior** to publication of your ad. Payments are accepted at our main office. Our physical address is 201 Railroad Avenue, Westminster MD 21158. If you decide to **mail your payment**, they can be sent to:

The Carroll County Times
Attn: Legal Billing
PO Box 88
Westminster, MD 21157

Please include your name, address, and phone number with a copy of the information pertaining to your case so that we may process your payment. Our Business Office also accepts Credit Card (Visa, Mastercard, American Express, & Discover) payments via phone at (410) 857-8542 if you are unable to pay directly or through the mail.

Amount \$ _____	
Charge My	<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> American Express <input type="checkbox"/> Discover
Card No. _____	Exp. Date _____
Signature _____	

Once that payment has been received, the Insertion Order for your ad will then be accepted and your ad will be published.

****Without pre-payment, your legal advertisement will not run.***

After the final run date of your ad, you will then be sent official proof of publication. This will serve as proof of notification. Your proceedings and your case will then move forward. Your proof of publication will be sent to the address which you provide to us at the time of placement. Please feel free to contact us with any questions you may have. Thank you.